



**Top Ladies of Distinction, Incorporated  
And  
Top Teens of America**

## **34<sup>th</sup> AREA III LEADERSHIP CONFERENCE**

**Theme: “Continuing our Commitment to Provide  
Premier Service, Growth and Programming”**

### **LADIES AWARDS GUIDELINES**

**The Doubletree Hotel & Conference Center Chicago North Shore  
Skokie, Illinois**

**March 11-14, 2010**

**AWARDS ENTRIES MUST BE IN THE DESIGNATED ROOM\*  
BY 12 Noon, FRIDAY, MARCH 12, 2010**

**(\*Room location will be posted in the Registration Area)**

**Lady Emily J. Jones, National Area III Director  
Lady Emelda Isabelle, Awards Committee Chairman  
Lady Mamie Hughes, Awards Committee Co-Chairman**



**Top Ladies of Distinction, Incorporated**

# **34<sup>th</sup> AREA III LEADERSHIP CONFERENCE**

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Skokie, Illinois**

**March 11 - 14, 2010**

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## **AREA III ~ AWARDS CRITERIA ~ TOP LADIES (Page 1 of 2 pages)**

### **I. JUDGING**

All judging in all categories will be done by outside judges.

### **II. SYN-LOD COMPETITION**

- A. Only the Area Conference 2010 first place winner for Top Lady of the Year will be eligible to enter the Syn-Lod 2011 competition...

**Your Scrapbook entry for the 2010 Area III Conference will only be judged at the Area III level but must adhere to the National guidelines criteria for both The Willie Lee Glass Award and The Ozell Dean Award and cover the period from March 2009-March 2010 .**

- B. Only the winner of the Scrapbook entry for 2011 will advance to Syn-Lod 2011. There can only be one winner for each award to advance to Syn-Lod Competition. There can be no ties.

### **III. SCRAPBOOKS**

All scrapbooks submitted for judging at Area & Syn-Lod must adhere to the following criteria. Entries that do not meet these specifications may be disqualified!

- A. Emphasis should be placed on the five Thrusts. (Briefly in no more than fifty words describe each program and/or project.)
- B. Chapter Scrapbooks for Top Ladies must not be larger than 16 X 20 inches and must not weigh more than 30 pounds.
- C. All scrapbooks must contain a table of contents page and all pages within the Scrapbook must be numbered.
- D. Top Lady of the Year scrapbooks must not be larger than 13 X 15 inches and must not weigh more than 10 pounds.
- E. Top Lady of the Year scrapbooks must contain a letter of endorsement from the chapter.
- F. All scrapbooks must be constructed so that pages will lay flat when turned. Each entry must be bound so there are no loose pages.
- G. All Chapter scrapbook covers must display the chapter's name, year, and conference theme.

### **IV. PORTFOLIOS**

All portfolios submitted for judging at Area & Syn-Lod must adhere to the following criteria. Entries that do not meet these specifications may be disqualified!

- A. Portfolios must not be larger than 13 X 15 and must be no more than ten (10) pages front to back.

## **AREA III ~ AWARDS CRITERIA ~ TOP LADIES (Page 2 of 2 pages)**

- B. All portfolios must be constructed so that pages will lay flat when turned. Each entry must be bound so there are no loose pages.
- C. All portfolios must contain a table of contents page and all pages within the portfolios must be numbered.
- D. Portfolio Outside Cover must display the entrant's name, chapter and year.

### **V. TITLE PAGE**

The Following information must be clearly defined on the TITLE PAGE

(First page when ENTRY is opened):

- A. CHAPTER NAME – Include City, State
- B. CHAPTER PRESIDENT – Full Name
- C. NAME OF AWARD
- D. Year Submitted
- E. FULL NAME OF NOMINEE – If Applicable
- F. Conference Theme:

**“Continuing our Commitment to Provide Premier Service, Growth and Programming”**

If these items are not VISIBLE, points will be deducted from total points awarded in other areas.

### **VI. SPECIAL AWARDS**

- A. Attendance awards will be presented to the chapter
  1. With the highest percentage of Ladies and Lords registered for the conference. (Host Chapters are excluded).
  2. With highest percentage of Top Teens registered for the conference. (Host Chapters are excluded).
- B. The speaker's tournament, essay, scholarship and service competitions are cash awards. See the forms for details.
- C. Teens may receive only one cash award.
- D. **THERE CAN ONLY BE ONE ENTRY PER CATEGORY PER CHAPTER.**

### **VII. DEADLINES**

- A. Award entry forms must be postmarked by Saturday, February 20, 2010.
- B. Books for judging must be in the designated room no later than Noon on Friday, March 12, 2010.
- C. The room location will be posted in the Registration Area.

**THERE WILL BE NO EXCEPTIONS.**

**CHAPTERS ARE ASKED TO PLEASE ADHERE TO THESE GUIDELINES.**

## AREA III AWARDS ENTRY FORM

Chapter \_\_\_\_\_

President's Signature \_\_\_\_\_

### TOP LADY ~CHAPTER AWARD ENTRIES

Please check all award categories your chapter plans to enter:

- \_\_\_\_\_ Fredda Witherspoon Outstanding Chapter Award
- \_\_\_\_\_ Rejesta Perry Scrapbook Award
- \_\_\_\_\_ Jacquelyn Parker Chapter Officer Service Award
- \_\_\_\_\_ Ruth Turner Media Portfolio Award
- \_\_\_\_\_ Peggy LeCompte Top Lady of the Year Award
- \_\_\_\_\_ Dorothy Buckhanan Outstanding Chapter President Award
- \_\_\_\_\_ Drema Lee Woldman Leadership Excellence Award
- \_\_\_\_\_ Theresa Sanders Outstanding TTA Advisor Award
- \_\_\_\_\_ Mamie Daniels Lifetime Achievement Award
- \_\_\_\_\_ Emily J. Jones Spirit of the Founders Award
- \_\_\_\_\_ Lord of the Year Award

1. **RETURN THIS FORM ONLY BY SATURDAY, FEBRUARY 20, 2010 TO:**

Lady Emelda Isabelle ~ Area III Awards Committee Chairman  
130 156<sup>th</sup> Place  
Calumet City, Illinois 60409  
Home – 708-801-9804 Fax: 708-832-0984  
[Ladyemelda8@hotmail.com](mailto:Ladyemelda8@hotmail.com)

2. **Bring all awards entries to the conference and place them in the designated area by Noon, Friday, March 12, 2010.**

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## 2010 AREA III AWARDS

### TLOD AWARDS

1. Fredda Witherspoon Outstanding Chapter
2. Rejesta Perry Scrapbook Award
3. Jacquelyn Parker Chapter Officer Service Award
4. Ruth Turner Media Portfolio Award
5. Peggy LeCompte Top Lady of the Year Award
6. Dorothy Buckhanan Outstanding Chapter President Award
7. Drema Lee Woldman Leadership Excellence Award
8. Theresa Sanders Outstanding TTA Advisor Award
9. Mamie Daniels Lifetime Achievement Award
10. Emily J. Jones Spirit of the Founders Award

### TTA AWARDS

11. Mattie Stanton Top Teen of the Year Award
12. Sharon Carpenter Outstanding TTA Chapter Award
13. Ruth Payne Smith Speakers' Tournament
14. Jacquelyn Crawford TTA Scrapbook Award
15. Edna Murray Scholarship Award\*
16. Doris Johnson Essay Contest
17. Andrea Harris TTA Community Service Award
18. Joanne Gray Mr. & Ms. Top Teen Award
19. Oteal Gilmore Talent Competition
20. Area Directors March of Dimes Award
21. Carol J. Harris Outstanding TTA Chapter President Award

\* Scholarship applications must be **POSTMARKED** by **Saturday, February 15, 2010** and forwarded to the Scholarship Chairman.

### LORD AWARD

1. Area III Lord of the Year Award

# FREDDA WITHERSPOON AWARD (Outstanding Chapter Award)

Presented to TLOD Chapter for Outstanding Overall Performance

MEDIUM ~ END OF YEAR ANNUAL CHAPTER REPORT

**Please adhere to guidelines and criteria stated on pages 3 and 4**

The Following information must be clearly defined on the TITLE PAGE

(First page when ENTRY is opened):

- A. CHAPTER NAME – Include City, State
- B. CHAPTER PRESIDENT – Full Name
- D. NAME OF AWARD
- E. Year Submitted
- F. FULL NAME OF NOMINEE – If Applicable
- G. Conference Theme:

**“Continuing our Commitment to Provide Premier Service, Growth and Programming”**

If these items are not clear, points will be deducted from total points awarded in other areas.

## Evaluation Criteria

### **I. Support of National Program Thrusts (42 points)**

Top Teens - The chapter must document involvement in a wide variety of quality programs/projects as organized by TLOD nationally, regionally, and locally. These programs must:

- Encourage high academic achievement
- Include participation in workshops centered on present day trends
- Indicate appreciation of ethnic history and cultural heritage
- Develop pride in self, home, and community
- Show deep concern for senior citizens
- Indicate cooperative work with other groups/organizations to reach common goals
- Show evidence of a structured, operative mentoring program for teens

Exceptional Quality	9-10 points
Above Average	6-8 points
Average	4-6 points
Minimum	1-3 points

Senior Citizens -The chapter must implement a wide variety of programs/projects planned and executed by TLOD locally to enrich the optimal living of senior citizens, thereby assisting them to enjoy their golden years.

Exceptional Quality	8 points
Above Average	6-7 points
Average	4-5 points
Minimum	1-3 points

Status of Women - The chapter must implement a wide variety of quality programs/projects planned and executed by TLOD locally to utilize the time, talent, skills, and total resources of TLOD members and other community leaders. These programs/projects must have as their major purpose the enhancing of the status of all women.

Exceptional Quality	8 points
Above Average	6-7 points
Average	4-5 points
Minimum	1-3 points

Community Beautification - Quality and wide variety of programs/projects devised and executed by TLOD locally and in cooperation with other community agencies which improve the environmental living conditions of citizens physically and psychologically.

Exceptional Quality	8 points
Above Average	6-7 points
Average	4-5 points
Minimum	1-3 points

Community Partnership - The chapter must show evidence of a wide variety of programs/projects developed and implemented by collaborating with other agencies, organizations and businesses, across all TLOD programmatic areas.

Exceptional Quality	8 points
Above Average	6-7 points
Average	4-5 points
Minimum	1-3 points

\* Documentation for this section must be reflected in the Chapter scrapbook.

## **II. Activities within TLOD (40 Points)**

Delegates to Area Conference

<u>Exceptional</u> 100% representation of Chapter's eligibility	4 Points
<u>Above Average</u> 50% representation of Chapter's eligibility	3 Points
<u>Average</u> Less than 50% representation of Chapter's eligibility	1 Point

Delegates to Syn-Lod

<u>Exceptional</u> 100% representation of Chapter's eligibility	4 Points
<u>Above Average</u> 50% representation of Chapter's eligibility	3 Points
<u>Average</u> Less than 50% representation of Chapter's eligibility (Representation will be determined after the first Syn-Lod Roll Call)	1 Point

Founders' Day Observance

<u>Exceptional</u> Community, Top Ladies, Top Teens (public) Observance	4 Points
<u>Above Average</u> Top Ladies, Top Teens (closed) Observance	3 Points
<u>Average</u> Top Ladies (only) Observance	1 Point

Financial Contributions to NCNW, TLOD Endowment Fund, NAACP, UNCF, The Crown, National Membership Program

NCNW

<u>Exceptional</u> \$50.00 chapter assessment individual contributions and community involvement with NCNW	4 Points
<u>Above Average</u> \$50.00 chapter assessment & individual contributions	3 Points
<u>Average</u> \$50.00 chapter assessment only	1 Point

TLOD Endowment Fund (scholarship)

<u>Exceptional</u> chapter and individual contributions \$450 and over	4 Points
<u>Above Average</u> \$150.00-\$450.00	3 Points
<u>Average</u> Less than \$150.00	1 Point

NAACP

<u>Exceptional</u> \$50.00 chapter assessments, individual contributions and NAACP community involvement	4 Points
<u>Above Average</u> \$50.00 chapter assessment and individual contributions	3 Points
<u>Average</u> \$50.00 chapter assessment only	1 Point

UNCF

<u>Exceptional</u> \$50.00 chapter assessments, individual contributions and UNCF community involvement	4 Points
<u>Above Average</u> \$50.00 chapter assessment and individual contributions	3 Points
<u>Average</u> \$50.00 chapter assessment only	1 Point

TLOD Literacy Programs (Support of Assault on Illiteracy Programs on the local and area levels)

Exceptional

Implementation of 4+ activities 4 Points

Above Average

Implementation of 3 Activities 3 Points

Average

Implementation of 1-2 Activities 1 Point

The Crown

Exceptional

\$ 140.00; two (2) photo (2) pages or more 4 Points

Above Average

\$70.00 - one (1) Photo page 3 Points

Average

\$24.00-112.00 one (1) or two (2) photos 1 Point

Membership program for the year

Exceptional

10+ inductees, 2+ Reclaimed members 4 Points

Above Average

5-9 inductees and Reclamation Activity 3 Points

Average

1-4 inductees 1-2 Points

**III. Community Service and Contributions (20 Points)**

Clear, concise documentation is required for all areas.

Local Scholarships

(Local scholarship funds must be generated by chapter and community involvement)

Exceptional

\$2000+ 6 Points

Above Average

\$1500-\$ 1999 4 Points

Average

\$1000-\$ 1499 2 Points

Minimum

\$500-\$999 1 Point

Chapter's Membership, TLOD & TTA in Community Organizations

Exceptional

Membership in 4 groups 3 Points

Above Average

Membership in 2-3 groups 2 Points

Average

Membership in 1 group 1 Point

Chapter Membership in Civic Organizations

<u>Exceptional</u> 4+ memberships	3 Points
<u>Above Average</u> 2-3 memberships	2 Points
<u>Average</u> 1-2 memberships	1 Point

Volunteer Hours

<u>Exceptional</u> 3000+	4 Points
<u>Above Average</u> 1000-3000	3 Points
<u>Average</u> 500-900	2 Points
<u>Minimum</u> Less than 500	1 Point

Public Relations Program (Wide variety and frequency of media coverage (newspaper, radio, television, flyers, ads in journals, communications sent and received, TLOD and TTA chapters)

Exceptional	4 Points
Above Average	3 Points
Average	2 Points
Minimum	1 Point

Documentation must be reflected in chapter scrapbook and end of the year Chapter Project report, National Financial Secretary's Report, and the Area Public Relations Portfolio.

AWARDS

1st PLACE  
2nd PLACE  
3rd PLACE

PLAQUE  
CERTIFICATE  
CERTIFICATE

# REJESTA PERRY AWARD (Scrapbook Award)

Presented to a TLOD Chapter for Outstanding Scrapbook

## MEDIUM ~ SCRAPBOOK

Please adhere to guidelines and criteria stated on pages 3 and 4

**Your Scrapbook entry for the 2010 Area III Conference will only be judged at the Area III level but must adhere to the National guidelines criteria for both The Willie Lee Glass Award and The Ozell Dean Award and cover the period from March 2009-March 2010 .**

The Following information must be clearly defined on the TITLE PAGE

(First page when ENTRY is opened):

- A. CHAPTER NAME – Include City, State
- B. CHAPTER PRESIDENT – Full Name
- C. NAME OF AWARD
- D. Year Submitted
- E. FULL NAME OF NOMINEE – If Applicable
- F. Conference Theme:

**“Continuing our Commitment to Provide Premier Service, Growth and Programming”**

## EVALUATION CRITERIA

If these items are not clear, points will be deducted from total points awarded in other areas.

### **I. Uniqueness of Cover (10 points)**

Qualities: Color, creative, shape, lettering, coordination

Exceptional Quality	9-10 Points
Above Average	7-8 Points
Average	5-6 Points
Minimum	3-4 Points

### **II. Organization and Neatness of Layout (15 Points)**

Qualities: Accurate table of contents, numbered pages, artistic design, balance (free of clutter), attractive, creative, printing/writing, color coordination

Exceptional	13-15 Points
Above Average	9-12 Points
Average	4-8 Points
Minimum	1-3 Points

### III. National Program Thrusts (85 Points)

#### A. Top Teens Mentoring (25 Points)

Quality and wide variety of programs/projects organized and supervised by TLOD nationally and locally to encourage high academic scholarship, participation in workshops which involve present day trends, appreciation of ethnic history and cultural heritage; to develop pride in one's self, home, and community and deep concern for senior citizens; to work cooperatively with other organizations to reach common goals. A structured, documented TTA program in mentoring must be included.

Exceptional Quality	23-25 Points
Above Average	20-22 Points
Average	10-19 Points
Minimum	1-9 Points

#### B. Senior Citizens (15 Points)

Quality and wide variety of programs/projects planned and executed by TLOD locally to enrich the optimal living of senior citizens.

Exceptional Quality	13-5 Points
Above Average	9-12 Points
Average	4-8 Points
Minimum	1-3 Points

#### C. Status of Women (15 Points)

Quality and wide variety of programs/projects planned and executed by TLOD locally to utilize the time, talents, skills, and total resources of TLOD members and other community leaders for the purpose of enhancing the status of women.

Exceptional Quality	13-15 Points
Above Average	9-12 Points
Average	4-8 Points
Minimum	1-3 Points

#### D. Community Beautification (15 Points)

Quality and wide variety of programs/projects devised and executed by TLOD locally and in cooperation with other community agencies which improve the environmental living conditions of citizens physically and psychologically.

Exceptional Quality	13-15 Points
Above Average	9-12 Points
Average	4-8 Points
Minimum	1-3 Points

E. Community Partnership (15 Points)

Quality and wide variety of programs/projects developed and implemented by collaborating with other agencies, organizations, and business.

Exceptional Quality	13-15 Points
Above Average	9-12 Points
Average	4-8 Points
Minimum	1-3 Points

Total Maximum Points 100

AWARDS

1st PLACE	PLAQUE
2nd PLACE	CERTIFICATE
3rd PLACE	CERTIFICATE

**Your Scrapbook entry for the 2010 Area III Conference will only be judged at the Area III level but must adhere to the National guidelines criteria for both The Willie Lee Glass Award and The Ozell Dean Award and cover the period from March 2009-March 2010 .**

NOTE: Scrapbooks should cover projects of the Chapter from March, 2009 to March, 2010 only.

# JACQUELYN H. PARKER (Chapter Officer Service Award)

Presented to an Area III TLOD Chapter Officer for outstanding service.

## MEDIUM ~ PORTFOLIO or SCRAPBOOK

Please adhere to guidelines and criteria stated on pages 3 and 4.

### ▶ **THIS AWARD REQUIRES THREE LETTERS OF RECOMMENDATION.**

The Following information must be clearly defined on the TITLE PAGE

(First page when ENTRY is opened):

- A. CHAPTER NAME – Include City, State
- B. CHAPTER PRESIDENT – Full Name
- C. NAME OF AWARD
- D. Year Submitted
- E. FULL NAME OF NOMINEE – If Applicable
- F. Conference Theme:

**“Continuing our Commitment to Provide Premier Service, Growth and Programming”**

## EVALUATION CRITERIA

If these items are not VISIBLE, points will be deducted from total points awarded in other areas.

### I. Service to TLOD

- A. Effectiveness as an Officer **60 Points**  
(Attendance at chapter meetings, initiations and implementation of programs, follow through, innovative programming, development of new procedures).
- B. Attendance at National and Area meetings, retreats **25 Points**
- C. Attendance at other TLOD Functions **15 Points**

Support materials must be included.

Letter of Recommendation from three (3) chapter members.

Total Maximum Points **100 Points**

## AWARDS

1st PLACE  
2nd PLACE  
3rd PLACE

PLAQUE  
CERTIFICATE  
CERTIFICATE

# RUTH TURNER AWARD (Media Portfolio Award)

Presented to the TLOD chapter with the most outstanding coverage of its TLOD Program involvement through the print-media.

## MEDIUM ~ PORTFOLIO

**Please adhere to guidelines and criteria stated on pages 3 and 4.**

The Following information must be clearly defined on the TITLE PAGE

(First page when ENTRY is opened):

- A. CHAPTER NAME – Include City, State
- B. CHAPTER PRESIDENT – Full Name
- C. NAME OF AWARD
- D. Year Submitted
- E. FULL NAME OF NOMINEE – If Applicable
- F. Conference Theme:

**“Continuing our Commitment to Provide Premier Service, Growth and Programming”**

If these items are not VISIBLE, points will be deducted from total points awarded in other areas.

### EVALUATION CRITERIA

<b>I.</b>	<b>Support of National Program Thrusts</b>	<b>(75 Points)</b>
A.	Senior Citizens	15 Points
B.	Top Teens	15 Points
C.	Status of Women	15 Points
D.	Community Beautification	15 Points
E.	Community Partnership	15 Points
<b>II.</b>	<b>Other Support (Fundraisers, Founders' Day Celebrations)</b>	<b>(10 Points)</b>
<b>III.</b>	<b>Artistic Design/Neatness of Portfolio</b>	<b>(15 Points)</b>
	Total Maximum Points	<b>(100 Points)</b>

NOTE: For consideration, news articles submitted must be from March 2009 to March 2010.

### AWARDS

1st PLACE  
2nd PLACE  
3rd PLACE

PLAQUE  
CERTIFICATE  
CERTIFICATE

# PEGGY L. LECOMPTE AWARD (Top Lady of the Year Award)

Presented to the Top Lady who has demonstrated extraordinary service to the organization and community.

## MEDIUM ~ SCRAPBOOK or PORTFOLIO

**Please adhere to guidelines and criteria stated on pages 3 and 4.**

**► Nominee must include a letter of endorsement from the chapter.**

The Following information must be clearly defined on the TITLE PAGE

(First page when ENTRY is opened):

- A. CHAPTER NAME – Include City, State
- B. CHAPTER PRESIDENT – Full Name
- C. NAME OF AWARD
- D. Year Submitted
- E. FULL NAME OF NOMINEE – If Applicable
- F. Conference Theme:

**“Continuing our Commitment to Provide Premier Service, Growth and Programming”**

If these items are not VISIBLE, points will be deducted from total points awarded in other areas.

## EVALUATION CRITERIA

Nominee must include a letter of endorsement from the chapter and documentation for each area.

### I. Service to TLOD

- A. Local - Provides effective leadership and fellowship as an officer, committee chair, and member (past or present); actively participates in meetings; programs and projects sponsored by the chapter.
  - Exceptional 18-20 Points
  - Above Average 15-17 Points
  - Average 9-14 Points
  - Below Average 1-8 Points
  
- B. Area - Provides effective leadership and fellowship as an officer, committee member (past or present); attends and actively participates in Area Conferences and Area Workshops.
  - Exceptional 18-20 Points
  - Above Average 15-17 Points
  - Average 9-14 Points
  - Below Average 1-8 Points
  
- C. National - Provides effective leadership and fellowship as an officer, committee member (past or present); attends and actively participates in Parliamen -Top and Syn-Lod
  - Exceptional 18-20 Points
  - Above Average 15-17 Points
  - Average 9-14 Points
  - Below Average 1-8 Points

**II. Civic and Religious Award**

Provides effective leadership and fellowship, attends and actively supports civic and religious activities sponsored by community organizations.

Exceptional	18-20 Points
Above Average	15-17 Points
Average	9-14 Points
Below Average	1 -8 Points

**III. Documentation**

Newspaper articles, copies of programs, certificates and photographs within the past five (5) years

Exceptional	9-10 Points
Above Average	7-8 Points
Average	5-6 Points
Below Average	1 -4 Points

**IV. Significant Honors and Awards**

Received significant honors and awards for service, performance, and/or achievements on the local, regional, and/or national level.

Exceptional	9-10 Points
Above Average	7-8 Points
Average	5-6 Points
Below Average	1 -4 Points

Total Maximum Points 100

Documentation MUST accompany all of the above (newspaper articles, copies of programs, and certificates).

TIME REFERENCE -Past 5 years.

AWARDS

1st PLACE  
2nd PLACE  
3rd PLACE

PLAQUE  
CERTIFICATE  
CERTIFICATE

**\* First Place Winner advances to Syn-Lod Competition**

# DOROTHY W. BUCKHANAN (Outstanding Chapter President Award)

Presented to the TLOD Chapter President who has demonstrated outstanding leadership and service.

Nominees must have completed one year of service in office.

## MEDIUM ~ SCRAPBOOK

Please adhere to guidelines and criteria stated on pages 3 and 4.

► **Nominees must have a letter of endorsement from the chapter.**

The Following information must be clearly defined on the TITLE PAGE

(First page when ENTRY is opened):

- A. CHAPTER NAME – Include City, State
- B. CHAPTER PRESIDENT – Full Name
- C. NAME OF AWARD
- D. Year Submitted
- E. FULL NAME OF NOMINEE – If Applicable
- F. Conference Theme:

**“Continuing our Commitment to Provide Premier Service, Growth and Programming”**

If these items are not VISIBLE, points will be deducted from total points awarded in other areas.

<b>EVALUATION CRITERIA</b>
----------------------------

<b>I.</b>	<b>Leadership Ability</b>	<b>30 Points</b>
	A. Program Execution (Implementing Five-Star program)	
	B. Effectiveness as Chapter President (Area Director's Chapter Progress Report)*	
	C. Membership Involvement and Improvement in chapter functioning	
	Exceptional	25-30 Points
	Above Average	15-24 Points
	Average	1-14 Points
<b>II.</b>	<b>Service to TLOD</b>	<b>40 Points</b>
	A. Attendance and participation in local, area, and national meetings	
	B. Attendance and participation at other TLOD sponsored activities/events	
	Exceptional	35-40 Points
	Above Average	15-34 Points
	Average	1 -14 Points
<b>III.</b>	<b>Contribution as President</b>	<b>30 Points</b>
	Major accomplishments during tenure	
	Exceptional	25-30 Points
	Above Average	15-24 Points
	Average	1-14 Points
	<b>Total Maximum Points</b>	<b>100 Points</b>

Support materials must be included.

NOTE: Nominees must have a letter of endorsement from the chapter.

### AWARDS

1st PLACE	PLAQUE
2nd PLACE	CERTIFICATE
3rd PLACE	CERTIFICATE

\*Please see Area Director for results of report.

# DREMA LEE WOLDMAN --LEADERSHIP EXCELLENCE AWARD

Presented to the Top Lady who has provided and continues to provide outstanding leadership and service to the organization. Nominee must be a current Area and/or National Officer at the time of nomination.

## MEDIUM ~ PORTFOLIO

**Please adhere to guidelines and criteria stated on pages 3 and 4.**

**► A letter of recommendation from the chapter must be included.**

The Following information must be clearly defined on the TITLE PAGE

(First page when ENTRY is opened):

- A. CHAPTER NAME – Include City, State
- B. CHAPTER PRESIDENT – Full Name
- C. NAME OF AWARD
- D. Year Submitted
- E. FULL NAME OF NOMINEE – If Applicable
- F. Conference Theme

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If these items are not VISIBLE, points will be deducted from total points awarded in other areas.

<b>EVALUATION CRITERIA</b>
----------------------------

I.	The nominee must:	
A.	Have been a financial and active member of an Area III Chapter for at least 5 consecutive years preceding nomination.	<b>10 Points</b>
	Exceptional (10+ years)	10 Points
	Above Average (7-9 years)	7-9 Points
	Average (5-6 years)	5-6 Points
B.	Be currently serving as an Area and/or National Officer	<b>10 Points</b>
	Exceptional (National and Area Officer)	10 Points
	Above Average (National Officer)	7-9 Points
	Average (Area Officer)	5-6 Points
C.	Presented workshops at the Chapter, Area and/or National level.	<b>10 Points</b>
	Exceptional (local, national and area)	10 Points
	Above Average (national and area)	7-9 Points
	Average (national or area)	5-6 Points
D.	Be active in the program implementation of her local chapter by serving as a committee chairman, committee member and/or officer.	<b>10 Points</b>
	Exceptional (chapter officer)	10 Points
	Above Average (committee chairman)	7-9 Points
	Average (committee member)	5-6 Points
E.	<u><b>Submit a one-page double-spaced essay</b></u> detailing all leadership roles held in TLOD; any outstanding accomplishments/contributions that were made while holding office; and any community and/or TLOD recognition that was received.	<b>60 Points</b>
<b>TOTAL MAXIMUM POINTS</b>		<b>100 Points</b>

A letter of recommendation from the chapter along with documentation/support materials must be included.

### AWARDS

1st PLACE	PLAQUE
2nd PLACE	CERTIFICATE
3rd PLACE	CERTIFICATE

# TERESA SANDERS TTA ADVISOR OF THE YEAR AWARD

The TTA Advisor of the Year Award is awarded in recognition of Chapter Advisors who believe in supporting and mentoring teenagers, and firmly committed to Top Ladies objectives for Top Teens of America.

MEDIUM ~ SCRAPBOOK or PORTIFILIO

**Please adhere to guidelines and criteria stated on pages 3 and 4.**

**► Letter from TLOD and TTA President endorsing nomination.**

The Following information must be clearly defined on the TITLE PAGE

(First page when book or folder is opened):

- A. CHAPTER NAME – Include City, State
- B. CHAPTER PRESIDENT – Full Name
- C. NAME OF AWARD
- D. Year Submitted
- E. FULL NAME OF NOMINEE – If Applicable
- F. YEARS AS TLOD MEMBER AND YEARS AS ADVISOR
- G. Conference Theme

**“Continuing our Commitment to Provide Premier Service, Growth and Programming”**

If these items are not VISIBLE, points will be deducted from total points awarded in other areas.

## EVALUATION CRITERIA

### AWARD GUIDELINES

- A. Be an active member of a Top Ladies chapter that is in good standing at the Area and National levels.
  - B. Be an active member of a Top Ladies chapter for at least two years.
  - C. Served as Advisor or Assistant Advisor from March 2008 to March 2010.
  - D. Demonstrates exemplary qualities in implementing Top Ladies' objectives for Top Teens.
  - E. Sincere interest in working with teenagers.
- II. **DOCUMENTATION TO SUBMIT**– A scrapbook or binder portfolio which includes the following:
- A. Cover page with Advisor name, chapter, city/state, years as TLOD member and Advisor.
  - B. Letter from TLOD and TTA President endorsing nomination.
  - C. TTA workshop on teenage issues.
  - D. TTA/TLOD mentoring activities.
  - E. TTA social or fun outing.
  - F. A new TTA service project successfully implemented
  - G. A copy of most recent TTA Newsletter.

### III. SCORING CRITERIA

A. Service to Top Ladies (years as TLOD member and years as Advisor)	25 points
B. TTA workshop on teenage issues	25 points
C. Mentoring TTA (TLOD /Lords/community partners)	20 points
D. New TTA service project	20 points
E. TTA outings social or fun	10 point
Total Maximum Points	100 points

### AWARDS

1st PLACE	PLAQUE
2nd PLACE	CERTIFICATE
3rd PLACE	CERTIFICATE

# LADY MAMIE L. DANIELS LIFETIME ACHIEVEMENT AWARD

Presented to the Lady who has shown exemplary service to TLOD and Area III for a period of 25 or more years.

## MEDIUM ~ PORTFOLIO

Please adhere to guidelines and criteria stated on pages 3 and 4.

The Following information must be clearly defined on the TITLE PAGE

(First page when ENTRY is opened):

- A. CHAPTER NAME – Include City, State
- B. CHAPTER PRESIDENT – Full Name
- C. NAME OF AWARD
- D. Year Submitted
- E. FULL NAME OF NOMINEE – If Applicable
- F. Conference Theme:

**“Continuing our Commitment to Provide Premier Service, Growth and Programming”**

If these items are not VISIBLE, points will be deducted from total points awarded in other areas.

<b>EVALUATION CRITERIA</b>
----------------------------

### MEMBERSHIP:

The recipient must have been a financially active chapter member for the past 25 years.

### SERVICE TO TLOD, LOCAL:

Served as a Chapter Officer and/or Standing Committee Chairman. Provided effective leadership and fellowship. Actively participates in meetings, chapter programs and projects sponsored by her chapter.

### SERVICE TO TLOD, AREA:

Served as an Area Officer and/or Committee Chairman. Provided effective leadership and fellowship in the Area. Attended 15 conferences of the past 20 and actively participates in Area Conferences and Workshops.

### SERVICE TO TLOD NATIONAL:

Served as a National Officer, Committee Chairman or Committee Member. Provided effective leadership and fellowship on the national level. Attended 15 of the past 20 Syn-Lod's and actively participates in Parliamen-Top and Syn-Lod.

### OTHER:

Received significant honors and awards for service to TLOD and performance and achievement at the Local, Area, and National Levels, and was the recipient of community awards for services performed.

### EXCLUSIONS:

CURRENT SITTING NATIONAL AND AREA OFFICERS ARE NOT ELIGIBLE, because they may not have completed their lifetime of achievement with TLOD. Past National and Area Officers are eligible.

### JUDGING/SELECTION:

**Submit Letter of recommendation from the chapter, signed by the President and Financial Secretary along with the completed nomination form.**

#### AWARDS

1st PLACE	PLAQUE
2nd PLACE	CERTIFICATE
3rd PLACE	CERTIFICATE



## Lady Mamie L. Daniels Lifetime Achievement Award

Name \_\_\_\_\_ Chapter \_\_\_\_\_ Area \_\_\_\_\_

Address \_\_\_\_\_ city, \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### SERVICE TO TLOD

### OFFICES OR POSITIONS HELD

Local	Area	National

### COMMITTEES

Local	Area	National

### CONFERENCES ATTENDED (YEARS)

Local	Area	National

*Candidates may attach a one page typewritten, double spaced resume with the Official Nomination Form when submitting it to the Area Lifetime Achievement Committee.*

Chapter President's Signature \_\_\_\_\_ Date \_\_\_\_\_

Chapter Financial Secretary's Signature \_\_\_\_\_ Date \_\_\_\_\_

## EMILY J. JONES - SPIRIT OF THE FOUNDERS AWARD

This award is presented to the Top Lady in Area III who exemplifies the character and same spirit of commitment to service as our Founders. The Nominee consistently contributes to Top Ladies of Distinction at the Local, Area and National level and actively works to enhance the image of the organization and to grow the membership of TLOD by sponsoring Ladies and Top Teens into Top Ladies of Distinction, Incorporated and Top Teens of America.

### MEDIUM ~ SCRAPBOOK OR PORTFOLIO

- Please adhere to guidelines and criteria stated on pages 3 and 4.**  
**▶ A letter of recommendation from the chapter must be included.**

The Following information must be clearly defined on the TITLE PAGE

(First page when ENTRY is opened):

- A. CHAPTER NAME – Include City, State
- B. CHAPTER PRESIDENT – Full Name
- C. NAME OF AWARD
- D. Year Submitted
- E. FULL NAME OF NOMINEE – If Applicable
- F. Conference Theme:

**“Continuing our Commitment to Provide Premier Service, Growth and Programming”**

If these items are not VISIBLE, points will be deducted from total points awarded in other areas.

### EVALUATION CRITERIA

The Nominated Lady must:

1. Have been a financial and active member of an Area III Top Ladies Chapter for at least ten (10) consecutive years prior to nomination **20 Points**
  - Exceptional (15-20+ years) 18-20 Points
  - Above Average (11-15 years) 12-18 Points
  - Average (10 years) 1-12 Points
2. Have consistently contributed to the membership growth of TLOD by acting as a Chapter Organizer and/or sponsoring new members into TLOD and/or TTA. **30 Points**
  - Exceptional (Chapter Organizer/1-5+ Ladies and/or /1-5+ TTA) 25-30 Points
  - Above Average (5+ Ladies and/or 5+ TTA) 15-24 Points
  - Average (1-5 Ladies and/or 1-5 TTA) 1-14 Points
3. Have made significant contributions toward enhancing the image of TLOD at the Local, Area or National level through participation, achievement, partnerships and leadership. **30 Points**
  - Exceptional (Local, National and Area) 25-30 Points
  - Above Average (National and Area) 15-24 Points
  - Average (Local and Area) 1-14 Points

4. Have a demonstrated record of continuous contributions of service within the five programmatic Thrusts of TLOD. **20 Points**
- |   |              |
|---|--------------|
| Exceptional (Thrust Chair, Event chair, TTA Advisor/Mentor)                 | 18-20 Points |
| Above Average (Initiated an outstanding community service event or project) | 12-18 Points |
| Average (committee member; consistent participant)                          | 1-12 Points  |
- 100 Points**

**A letter of recommendation from the chapter with documentation/support materials must be included.**

#### **AWARDS**

**1<sup>st</sup> PLACE**  
**2<sup>nd</sup> PLACE**  
**3<sup>rd</sup> PLACE**

**PLAQUE**  
**CERTIFICATE**  
**CERTIFICATE**

# LORD OF THE YEAR

Presented to the Area III Lord who has shown exemplary service to TLOD through support of programs sponsored by the TLOD Chapter of Top Ladies and Top Teens and through mentoring and leadership toward Teens.

MEDIUM ~ SCRAPBOOK or PORTIFILIO

**Please adhere to guidelines and criteria stated on pages 3 and 4.**

The Following information must be clearly defined on the TITLE PAGE

(First page when ENTRY is opened):

- A. CHAPTER NAME – Include City, State
- B. CHAPTER PRESIDENT – Full Name
- C. NAME OF AWARD
- D. Year Submitted
- E. FULL NAME OF NOMINEE – If Applicable
- F. Conference Theme:

**“Continuing our Commitment to Provide Premier Service, Growth and Programming”**

If these items are not VISIBLE, points will be deducted from total points awarded in other areas.

## EVALUATION CRITERIA

### NOMINATION

Each Chapter may submit the name of a Lord who has shown support of all TLOD programmatic thrusts and projects during the past four-year period.

**Chapter nomination should include a letter of recommendation (not to exceed four typed pages).** Each Letter of Recommendation should include a sketch of the activities in which the Lord has participated in the last four years (March 2006 - March 2010). Consideration should include:

- \$ Support of TLOD Ladies on a local level, including service to local community on behalf of Top Ladies and Top Teens
- \$ Support of Top Teens programs and projects
- \$ Mentoring of Top Teens
- \$ Attendance at Area Conferences
- \$ Attendance at Syn-LOD
- \$ Other Community Service

### JUDGING/SELECTION

Lords must be registered at the Area Conference to receive this award. Points will be determined as follows:

- |    |                                      |           |
|----|--------------------------------------|-----------|
| A. | Support of Ladies                    | 40 Points |
| B. | Support of Top Teens - General       | 25 Points |
| C. | TTA March of Dimes and UNCF Projects | 10 Points |
| D. | Mentoring                            | 10 Points |
| E. | Attendance at Area                   | 10 Points |
| F. | Attendance at National Meetings      | 5 Points  |

### AWARDS

1st PLACE	PLAQUE
2nd PLACE	CERTIFICATE
3rd PLACE	CERTIFICATE